

SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

EKNM GOVERNMENT COLLEGE ELERITHATTU

EKNM GOVERNMENT COLLEGE, ELERITHATTU ELERITHATTU PO.,
NILESHWAR VIA., KASARAGOD DIST., KERALA STATE, PIN- 671314
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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

E. K. Nayanar Memorial Government College, Elerithattu was established in the year 1981. The college was formally upgraded and approved by UGC as an under graduate college in 1989, when BA Hindi was sanctioned. E K Nayanar, the legendary leader of the masses and freedom fighter against British colonialism stayed in Elerithattu as part of his struggles. In memory of his pioneering contributions in the formation of the college, the college was renamed after him in 2006. The College currently offers five undergraduate programmes in different disciplines namely Economics, Hindi, Functional English, Commerce with Cooperation, Physics and a Post-Graduation in Applied Economics. The College as it stands today is the concretization of the collective aspirations of the local community and their intense enthusiasm. Affiliated to Kannur University, E K N M Government College fulfills the dire educational needs of the rural folk in the remote hilly area of Kasaragod district, Kerala. The people of the four surrounding Panchayaths viz. West Eleri, East Eleri, Kinanoor-Karindalam and Balal depend on the institution for their intellectual sustenance and ethical enhancement for decades. The relative geographical isolation of the place from the mainland is compensated to a large extent by the academic activities of the institution.

Vision

The motto of the institution is ‘Sa Vidhya Ya Vimukthaye’ (Learning Liberates). The E K N M Government College conceives education as the gradual unfolding of the dormant potentials of the learners. The College anticipates the inclusion of the marginalized through suitable educational activities for their empowerment. The institution earnestly endeavors to equip itself to meet the challenges of a knowledge economy. The college believes that technical expertise and subject competence has to be harmonized with the proper acquisition of eternal ethical values.

Mission

The E K N M Government College engages in propagating the best that has been known and thought in the world for the creativity and critical thinking of the learners. The College strives to achieve the following missions.

- Quality education and instruction for successful life.
- Enlightening society toward excellence.
- Holistic personality development of students by synchronizing skills and values.
- Qualitative improvement of community life and national reconstruction through meaningful and effective extension activities.
- Innovative teaching learning experience and engaging curriculum transaction, involving the learners.
- Conceptualisation and dissemination of new knowledge through committed research.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Serene and peaceful ambience, endowed with natural beauty.
- Women empowerment through the high enrolment of female students.
- A well- equipped library with a large collection of great and useful books.
- Sophisticated computer lab with internet facility.
- Large land area for future development and recreation
- Systematic conduction of regular classes
- Effective implementation of new initiatives of Kerala Higher Education Department such as WWS, SSP, ASAP etc.
- Availability of natural and clean drinking water
- Successful implementation of various UGC schemes like remedial coaching and entry in service coaching
- Maximum utilization of government funds
- Experienced and dedicated faculty with high academic competence
- Excellent performance of students in university examinations
- The facility of college bus (one bus allotted by the Hon.MP)
- Vibrant and dynamic Parent Teacher Association (PTA)
- Green campus surrounded by evergreen trees
- Campus running into 18.68 acres of land
- Well-constructed compound wall
- Women's Hostel with appropriate management
- Men's Hostel under construction
- Sophisticated and Well-furnished Auditorium
- Seminar Hall with a capacity of 200 seats.
- Herbal garden and Green House
- Green, Clean and Plastic-free Campus.
- Well-maintained College Garden
- Environment-friendly campus

Institutional Weakness

- Remoteness of the location
- Unwillingness of the teaching and teaching staff to get posted or transferred, owing to the remoteness of the campus
- Dearth of UG and PG courses in comparison with the requirements of applicants
- Shortage of Science Programmes to meet the growing needs of applicants
- lack of digitalization of library
- Slow pace of developmental works due to the remoteness of the area
- Insufficiency of transportation and conveyance infrastructure
- Inconsistent supply of power and internet connection
- Absence of NCC unit
- Dropout of students due to the remoteness and poor social background of the area
- Insufficiency of infrastructural facilities like canteen, comfort room, rest rooms and garden
- Shortage of a fully equipped language lab
- Paucity of a research centre
- Unavailability of add on courses

- Unavailability of Employee's Co-operative Society
- Insufficient space in the curriculum for research training of students
- Shortage of international linkages and collaboration
- Shortage of communicative competence among learners
- Excessive dependence on conventional energy

Institutional Opportunity

- Personal and Career guidance
- Good teacher-student rapport
- Facility of post-graduation in one discipline
- Opportunity for up gradation and modernization
- Scope to become the local hub of knowledge
- Possibilities for developing into Sports and Fine arts centre of excellence
- Opportunities for interdisciplinary centres of study

Institutional Challenge

- The impact of frequent transfer of teaching and non-teaching staff on the efficiency of the institution.
- Insufficient transport facilities from far off villages.
- Large percentage of dropouts and irregular presence of learners, as they depend on daily work to earn their livelihood and bread.
- Lack of basic soft skills and general awareness among the students
- Lack of goal orientation among students.
- Absence of proper job-orientation and application of knowledge in life situation.
- Hiatus between entry level and expected knowledge level of new comers.
- Lack of intrinsic motivation and self-drive of first generation students.
- Traditional examination and conventional evaluation system.
- Lack of compulsory extension activities for faculty and students.
- Insufficiency of active research and paid projects for students.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The curriculum is designed and restructured at the University level, The College occupies a pivotal role as four of the faculty members are representatives on the Boards of Studies/Academic council of the University. They actively participate in the process of curriculum reconstruction through discussions, seminars and workshops at University level. The college has implemented some novel schemes like Walk With A Scholar (WWS), Additional Skill Acquisition Programme (ASAP) and Scholar Support Programme (SSP) spearheaded by Kerala Higher Education Council. An effective feedback system functioning in the College equips the authorities with sufficient data to remedy the deficiencies. Regular Feedback is collected from the students and parents to make sure that the stated objectives are achieved effectively. Effective feedback system exists in the college. Feedbacks from students, alumni and parents are collected from 2015 admission onwards. PTA meetings and tutorial meetings are also effective platforms for getting response on curricular and co-curricular

activities.

Teaching-learning and Evaluation

Admission to various programmes is solely based on merit of the candidate in their qualifying examination as per government and university rules. The women's hostel is a great educational support to the girl students who represents 70% of the total number of students of the college and many of them are from remote hamlets. Five percentages of vacancies are reserved for differently abled students in each course and assistance of scribes is made available to them on demand for writing the examinations.

The institution organizes orientation programmes and induction programmes for freshers. To make treasure of cyber knowledge accessible to the students, high speed internet facility with WiFi has been introduced in the college. The college conducts large number of seminars, workshops, camps, film festivals, quiz programmes, competitions, debates, industrial visits, field work and study tour that empowers the students to enhance the horizon of their knowledge. Project work, field work and study tour are made mandatory for completion of the programme. The internal assessment is based on a predetermined and transparent system, involving written tests, assignments/seminars/viva and attendance. The approach in the assessment process has resulted in high pass percentage in the University examinations with a covetable number of University ranks/positions in various programmes. The students have the opportunity to approach three tier Grievance Redressal committees at the Department, College and University levels. Gifted students are given exposure to advanced areas of various programmes through Walk With a Scholar, invited lectures, workshops, projects, interactive learning through simulations, e-learning etc.

Research, Innovations and Extension

The research profile of the college is presentably good with 9 teachers with research degree (PhD & MPhil), 7 pursuing research (including 3 teacher fellows) and about 3 teachers with UGC approved journals, published in UGC Website. Most of the permanent teachers have served as resource persons in either national/international seminars. There is one research guide in the college. The college has a sound research atmosphere. The projects submitted by the degree and PG students, with the help of teachers with research orientation leads to the enhancement of research aptitude among the students.

Infrastructure and Learning Resources

The college has sufficient infrastructure to conduct classes and co-curricular activities. There are Nineteen (19) rooms of which eighteen (18) are allotted for engaging core classes and one (1) for common course classes. All the class rooms are smart class rooms. Facilities in the class rooms include Smart board, projector, sufficient sitting arrangements (benches and desks), ceiling fans, proper ventilation and good lighting. The Physics department has one (1) lab for UG students. The institute has an IT Complex with sufficient number of computers for the requirements of students of Commerce, Economics and Physics. The college has a Language Lab, managed by the department of Functional English. The central library is functioning in the new building. There is one seminar hall, an auditorium, and an audio-visual room. Separate room is allotted for NSS and a women's hostel with a total capacity 32 is available for students from far off areas. Library and office are automated and the college is using a MIS called College Mate for overall coordination. The college is equipped with Wi-Fi connection with speed of 10 Mbps for Browsing. The College bus run by PTA provides conveyance

facility to nearly 60 students, coming from Nileswar and charges only very low fare from the students.

Student Support and Progression

The College functions in a highly democratic manner, ensuring a model of participatory governance involving all the stake holders. Students being the major stake holders of the college, due importance is given to them in the planning and implementation of activities that directly affect the student community. The available statistics reveal that approximately 95 percent of the students receive government fee concessions and various other scholarships under several heads. A democratically-elected College Students' Union, which is constituted as per the recommendations of the Lyngodh commission and University statues, takes the leadership role in coordinating the activities.

The students are given motivation to appear for competitive examinations. During the last five years, many students have got placement in well-known companies and institutions. The college has a very effective tutorial system in which a tutor is in charge of a class. The tutor looks into the academic, personal, career, psycho-social matters of the students. An anti-ragging cell is functioning very effectively in the college, based on the directives and guidelines from the Directorate of Collegiate Education, Government of Kerala. There is appreciable progress in the student progression as a large percentage of students register themselves for higher education and research.

Governance, Leadership and Management

The Principal administers the college with the help of office and the different Heads of the Departments. The college council is the supreme statutory body to take crucial decisions on all matters related to admission, academics and discipline. If the matter under consideration is related to students, representatives of student organizations are also invited for the meeting. During the commencement of each academic year, the Principal and the staff members sit together to frame the policy and action plan for the year. The plans and policies are implemented by appointing various committees and are conveyed to stakeholders through meetings, circulars and publications like prospectus and handbook. E governance is in effect with regard to UG admission, scholarship disbursement, salary payment of staff and submission of internal marks. All financial affairs of the college are audited and records are maintained systematically with the concurrence and approval of the Director of Collegiate Education and the office of the Accountant General in the State. All PTA funds are externally audited and presented before the general body with maximum transparency. Funds received from the government under the head Planning and Development are utilized by adhering to the rules and regulations. The College IQAC functions by monitoring all the curricular and internal activities. The IQAC coordinator and the members make constructive intervention in the functioning of all the key bodies and committees.

Institutional Values and Best Practices

The College pays special attention for gender equity promotion. Awareness programmes on Cyber Crime, Social Media Addiction, Stress management and identity crisis of adolescence are conducted. The safety and security of girls is ensured through CCTV surveillance, separate girl's waiting room and security guard etc. The activities of the anti-ragging cell help to curb the incidence of ragging. The institution depends on traditional energy sources for its power requirement. A comprehensive waste management system for recycling and reuse of solid and liquid waste is installed. The volunteers of the eco club active in maintaining greenery in

the campus. The institution put in place appropriate rain harvesting methods to arrest the down flow of water during the rainy season. This helps to prevent soil erosion and ensures ground water storage. The college prides in practicing various green practices. Special care is given for the differently abled through specific measures. The national days are observed in the campus to inculcate constitutional values among the students. Various festivals are celebrated to liberate the students from the clutches of communalism and sectarianism. The institution successfully conducted roof top cultivation of fresh vegetables as an alternative to modern practices of agriculture as well as to help the youth to appreciate the value of manual labour. The massive blood donation drive was a grand success with the participation of students, teachers and the local. Community

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	EKNM GOVERNMENT COLLEGE ELERITHATTU
Address	EKNM Government College, Elerithattu Elerithattu PO., Nileshtar Via., Kasaragod Dist., Kerala State, PIN- 671314
City	NILESHWAR
State	Kerala
Pin	671314
Website	www.eknmgceleri.co.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Mercy Joseph	0467-2241345	9447374772	-	eknmgovtcollege@ yahoo.com
IQAC Coordinator	Santhosh C	0498-5229348	9846216504	-	santhoshtheruvath u@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

Date of establishment of the college	04-09-1981			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name		Document	
Kerala	Kannur University		View Document	
Details of UGC recognition				
Under Section	Date		View Document	
2f of UGC	03-05-2005		View Document	
12B of UGC	03-05-2005		View Document	
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	EKNM Government College, Elerithattu Elerithattu PO., Nileshtar Via., Kasaragod Dist., Kerala State, PIN-671314	Hill	18.58	6836.83

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Economics	36	Plus Two	English	40	39
UG	BA,Functional English	36	Plus Two	English	24	24
UG	BA,Hindi	36	Plus Two	English,Hindi	40	39
UG	BCom,Commerce	36	Plus Two	English	40	40
UG	BSc,Physics	36	Plus Two	English	24	24
PG	MA,Economics	24	UG	English	15	15

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				23			
Recruited	0	0	0	0	0	0	0	0	9	7	0	16
Yet to Recruit	0				0				7			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				21
Recruited	12	6	0	18
Yet to Recruit				3
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	3	0	6
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	4	3	0	7

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	0	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	1	0	1

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	3		9		12

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	38	0	0	0	38
	Female	128	0	0	0	128
	Others	0	0	0	0	0
PG	Male	1	0	0	0	1
	Female	14	0	0	0	14
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	6	4	4	3
	Female	4	7	8	12
	Others	0	0	0	0
ST	Male	2	5	12	4
	Female	7	14	10	15
	Others	0	0	0	0
OBC	Male	21	25	23	9
	Female	90	67	61	62
	Others	0	0	0	0
General	Male	9	22	19	27
	Female	36	28	35	42
	Others	0	0	0	0
Others	Male	1	3	0	4
	Female	5	5	4	7
	Others	0	0	0	0
Total		181	180	176	185

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 320

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	6	6	6	6

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
481	489	505	497	464

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
91	97	97	95	100

File Description	Document
Institutional data in prescribed format	View Document

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
160	164	181	152	132

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
16	17	17	17	20

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
23	23	23	23	23

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 19

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
159.50556	35.27092	38.92993	132.33450	21.37156

Number of computers

Response: 65

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The college is affiliated to Kannur University, and follows the curriculum prescribed by the university. The academic calendar of the university is adhered to. An active plan for timely implementation is formulated by the institution to ensure effective delivery by the following means.

- College Council meetings and Departmental meetings are held at the beginning of each semester to discuss and design the programmes for the proper implementation of the Curriculum
- The Department Council meetings are convened in every semester. Implementation of the plan for the previous semester is examined and shortcomings rectified.
- Since almost all the class rooms are smart class rooms, ICT assisted effective regular teaching - learning process is made possible.
- Regular Class Room Seminars, Group Discussions and Debates on particular topics are conducted as and when need arises which are highly helpful in upgrading the confidence level of the students and enabled them to master in the art of presentations.
- Special classes are conducted on Saturdays to compensate the lost working days and hours due to accidental issues.
- Tutorial system and remedial coaching for weak students ensure academic, moral and emotional support to the needy students.
- Efforts were taken to measure the knowledge deficit of the learners and resolve the same by way of short-term Bridge Courses.
- UGC and DCE sponsored seminars and workshops as well as invited lectures are conducted by various teaching Departments to complement the knowledge accumulated by the students through curriculum implementation.
- In spite of the class tests or the unit tests done by teachers on the concerned subjects, two Internal Examinations are conducted at the College level in par with the University norms.
- Question banks of previous years University Examinations are made available in all Departments. The Students are encouraged to make use of this facility before appearing for University Examinations.
- Formal schedule and methodology for Projects, Assignments, Seminars to promote application skills, experiential learning, and research aptitude.
- Class PTA meetings are convened at least once in a Semester to have an interaction with the parents and to collect the feedback from them.
- Student's feedback about the teaching – learning process is also collected.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 0

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of participation of teachers in various bodies	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 57.5

1.2.1.1 How many new courses are introduced within the last five years

Response: 184	
File Description	Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented	
Response: 100	
1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.	
Response: 6	
File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years											
Response: 0											
1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years											
<table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>		2017-18	2016-17	2015-16	2014-15	2013-14	0	0	0	0	0
2017-18	2016-17	2015-16	2014-15	2013-14							
0	0	0	0	0							
File Description	Document										
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document										

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum
Response:
Gender sensitization

EKNM Government College has an active Women's Cell for mobilizing on women's views and perspectives on important social issues. The activities of the Women's Cell provide a critical perspective on the socialization of men and women. The various programmes organized by the cell educate and sensitize the students on the basic dimensions of the biological, sociological, psychological and legal aspects of gender. The Cell arranges open discussion on materials derived from research, facts, everyday life, literature and film to impart a finer grasp of how gender discrimination works in our society and how to counter it. The Cell equips both the male and female students to work and live together as equal entities and to develop a sense of appreciation of women in all walks of life.

Environment and sustainability

Environment and sustainability related papers are offered to the UG and PG level to understand the importance of ecological balance for sustainable development and the impacts of developmental activities and mitigation measures. It also helps in understanding the environmental policies and regulations. These papers enable graduates to understand/evaluate/develop technologies by ecological principles and environmental regulations which in turn help in sustainable development.

Disaster management

The paper gives the capacity to integrate knowledge and to analyze, evaluate and manage the different public health aspects of disaster events at local and global levels, even when limited information is available. It also gives the capacity to describe, analyze, and evaluate the environmental, social, cultural, economic, legal, and organizational aspects influencing vulnerabilities and capacities to face disasters. It helps in the design and performs research on the different aspects of the emergencies and disaster events while demonstrating insight into the potential and limitations of science, its role in society and people's responsibility for how it is used.

Human values and Professional Ethics

The various papers offered in EKNM Government College cover Human values and Professional Ethics related topics. It helps the students to appreciate the essential complements between 'Values' and 'Skills' to ensure sustained happiness and prosperity which are the core aspirations of all human beings.

Program	Course	Topics Covered	Remark	
BA Functional English	Human Rights in India	Various Human Rights issues and Indian Constitution	Complementary Paper	
BCom	Environment Studies	Environmental Pollution and Protection	Common Course	
BCom	Disaster Management	Disaster reduction and management system	Common Course	
BA Economics	Environmental Economics	Environmental Degradation and Challenges	Core Paper	

MA Applied Economics	Population Studies	Need for human Resource Development	Elective Paper
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1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 0

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 0

1.3.3.1 Number of students undertaking field projects or internships

Response: 00

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: B. Any 3 of the above

1.4.2 Feedback processes of the institution may be classified as follows:

A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
URL for feedback report	View Document



Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 95.36

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
181	180	176	185	196

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
183	195	195	191	199

File Description	Document
Institutional data in prescribed format	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per

applicable reservation policy during the last five years**Response:** 81.05

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
62	77	77	83	91

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity**2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners****Response:**

We have a streamlined mechanism for continuous monitoring and evaluation of the students. We are considering two grade factors for identifying the level of students. This system helps to identify slow learners & advanced learners. Students are identified based on:

- Higher Secondary Examinations Score
- Performance in Snap Test taken in the first 15 days after joining.

Weightage:

Intermediate Score: 50%

Snap Test: 50%

Strategies adopted for facilitating Slow Learners:

For every 10 students, 3 to 5 are usually found to be slow learners. The Head of the Department/Tutor assesses their problems and facilitates them to reach their academic goals. Extra classes are organized to clarify doubts to improve performance. Appropriate counseling, eventually motivates them to attend classes regularly. Besides, Bridge courses are offered to the students to acquaint themselves with the subject.

Strategies adopted for facilitating Advanced Learners:

Quick learners are identified through their performance in examinations, interaction in class room and laboratory, their fundamental knowledge, concept understanding and articulation abilities etc., The Institution promotes independent learning contributing to their academic growth.

Strategies adopted for student improvement:

Remedial classes are organized to clarify doubts to improve performance. Appropriate counseling helps students to attend classes regularly. All the staff members maintain good rapport with students. The Head of the department allots a batch of students for every staff member and monitors the effectiveness of the tutorials. The tutor-ward system is in practice with the following objectives:

- To provide additional details on the important topics
- To provide counseling for personal problems

Slow learners are assisted through clarification of their doubts, revising important concepts and extra assignments to strengthen their learning. All the members of the faculty are engaged in the tutorials.

2.3.1 Student centric methods such as experimental learning, participative learning and problem solving methodologies used for enhancing learning experiences.

Role Plays:

Role play helps our students to learn and try out the experience in a play style. Street plays against social evils, client interaction etc. are organized.

Discussions:

We do follow the discussions in many of the subjects as it makes the students to think wide and participate in coming up with the opinions & suggestions to check their current knowledge. We practice discussions basically in soft skills, managerial communications, business adoptions, current issues etc.

Debates:

Debates are followed in many of the subjects where students are required to come with different opinions and thought processes, thus the learning process gets justified in the argumental way of learning.

Laboratory experiential learning:

Technical education is always justified with the help of practical knowledge. Thus we try to expose our students to all the laboratories possible beginning from the first year labs like physics.

Mini projects:

To enhance the practical knowledge with innovation, we do encourage our students to make Mini projects in the final year. Students are divided into small groups so that personal attention can be paid and every student's role will become prominent.

2.2.2 Student - Full time teacher ratio	
Response: 30.06	
2.2.3 Percentage of differently abled students (Divyangjan) on rolls	
Response: 0.83	
2.2.3.1 Number of differently abled students on rolls	
Response: 4	
File Description	Document
Institutional data in prescribed format	View Document

2.3 Teaching- Learning Process

<p>2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences</p> <p>Response:</p> <p>We have adopted student centric methods to enhance student involvement as a part of participative learning and problem solving methodology. We follow role plays, discussions, debates, laboratory experimental learning and mini projects which are organized by various departments and clubs.</p> <p>Role Plays:</p> <p>Role play helps our students to learn and try out the experience in a play style. Street plays against social evils, client interaction etc. are organized.</p> <p>Discussions:</p> <p>We do follow the discussions in many of the subjects as it makes the students to think wide and participate in coming up with the opinions & suggestions to check their current knowledge. We practice discussions basically in soft skills, managerial communications, business adoptions, current issues etc.</p> <p>Debates:</p> <p>Debates are followed in many of the subjects where students are required to come with different opinions and thought processes, thus the learning process gets justified in the argumental way of learning.</p> <p>Laboratory experiential learning:</p> <p>Technical education is always justified with the help of practical knowledge. Thus we try to expose our students to all the laboratories possible beginning from the first year labs like physics.</p>

Mini projects:

To enhance the practical knowledge with innovation, we do encourage our students to make Mini projects in the final year. Students are divided into small groups so that personal attention can be paid and every student's role will become prominent.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 100

2.3.2.1 Number of teachers using ICT

Response: 16

File Description	Document
List of teachers (using ICT for teaching)	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 30.06

2.3.3.1 Number of mentors

Response: 16

2.3.4 Innovation and creativity in teaching-learning

Response:

Creative Approach

The faculty takes the help of various creative tools to stimulate creativity in young brains. The tools that are being used:

1. Audio - visual: Faculty exercises two-fold learning method of audio- visual to engage students in enhancing their curiosity which results in better performance.
2. Virtual labs: Faculty is practicing teaching through virtual labs for some experiments which are difficult to do in physical labs and are shown to the students by an animated version.
3. Brain storming: Faculty implements this technique by giving them a problem statement to which students need to brainstorm to get possible solutions. Students' creativity is churned out by this technique.
4. Classes outside the class room: Some lessons are best learnt outside the class room. Faculty takes the students out of the class room and sometimes teaches amidst lush greenery where the environment is

invigorating and the students also feel different from the routine.

Innovative Approach:

1. Fetch an answer beyond the topic: Faculty gives students a task which is beyond the topic. Students are required to fetch an answer by visiting library and labs.
2. Faculty implements formative assessment methods to monitor student's learning through homework, tests and quiz programmes etc
3. Faculty encourages all students to participate in seminars and conferences to promote research aptitude. Students actively participate and get their research papers published.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 75.65

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 34.32

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	5	5	6	8

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 5.69

2.4.3.1 Total experience of full-time teachers

Response: 91

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years**Response:** 17.24

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	0	0

File Description**Document**

Institutional data in prescribed format

[View Document](#)

e-copies of award letters (scanned or soft copy)

[View Document](#)**2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years****Response:** 3.48

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	1	2

File Description**Document**

List of full time teachers from other state and state from which qualifying degree was obtained

[View Document](#)**2.5 Evaluation Process and Reforms****2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level****Response:**

The continuous evaluation system includes

1. Class tests
2. Assignments

3. Seminars
4. Viva voce

As a part of sound educational strategy, the institution adopts well planned Continuous Internal Evaluation (CIE) System to assess all aspects of a student's development on a continuous basis throughout the year.

1. Orientation on Evaluation Process:

The College organizes half-a-day's session for the orientation/ induction of the fresher's in the beginning of the academic session for their interaction with their faculty and other staff of the department. During the orientation programmes, Students are made aware of the evaluation process through the following initiatives

1. The orientation programmes at the beginning of the First semester in the seminar hall
2. Academic Calendar
3. Orientation on changes and amendments in the evaluation process through Tutorial Meetings when need arises
4. Display in the College and Department Notice Board

II. Methods of Evaluation

As per the university norms the students shall attend class tests and attendance, Assignment or Viva voce are also taken into consideration for securing internal marks.

Class test

An examination system is followed in the college with regard to class tests and the test is conducted as per the academic calendar of the institution which is prepared according to the norms of the University. The question papers for the Continuous Internal Evaluation (CIE) are set by the concerned subject faculty. 40% of the questions in the tests/exams for the UG programmes should relate to the higher order thinking skills.

Attendance

The common practice of giving weightage to attendance is according to university norms and it is as follows.

90% and above	: 2.5
85- 90 %	: 2
80-85 %	: 1.5
75-80 %	: 1
75 %	: 0.5

below 75 % : Nil

Assignments / Viva voce/Seminars

Presentation at seminars, writing of assignments, viva voce and project / dissertation are compulsory at the graduate and post-graduate level as a part of their course requirement. To be student centric, tutors of all departments are given a chance for the selection of appropriate choice in the graduate level- Assignment, viva voce or Seminars. The choice is determined according to the majority support in a class with respect to each paper.

III. Progress Reports & Parent Meetings:

The institution is keen on monitoring the performance of the students and report to the Parents. Progress Reports are given to the parents after each of the semester by conducting PTA meetings. . Whenever necessary, the tutor shall recommend the visit of the parent to the college for discussions about the student in addition to the PTA gatherings.

IV. Remedial Classes

Remedial classes are conducted for the slow learners, absentees and the students who participate in Sports Arts, NSS activities etc. This practice helps to the struggling learners to update their subject knowledge and helps them to catch up with their peers.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

1. Transparency in attendance

The attendance of the students are taken hourly by the teacher concerned and it is recorded in the attendance register maintained by each Department. 75% of attendance is mandatory for attending the University examinations. The percentage of attendance is published at the end of every month and any discrepancy is observed, the students can bring them into the notice of the tutor.

1. Class test

The date of class test is already announced in the academic calendar, it enables the students to prepare for the exams well in advance and it also provides transparency. After the examination, answer keys of the question should be given to the students and thus the students could estimate their score. If any significant deviation is observed between the estimated and actual, students can interact with the teacher concerned and clarify the mistakes. After each class tests, the marks should be published in the notice board after redressing the grievances of the students' community. The grievance redressal system ensures transparency in evaluation and provides opportunity for the students to better their performance.

1. Assignment/Seminar/ Viva voce

The third criterion of CIE is assignment/Seminar/ Viva voce and it is highly subjective. To minimize subjectivity following steps are adopted.

Viva voce

1. Each incorrect answer will lose 0.5 marks and one bonus question should be given to be student centric
2. The students themselves can calculate their score and the score marked by the teacher should publish on the notice board after the completion of viva within one hour.If any grievances are felt by the student he/she can approach the teacher/ tutor/HoD and can clarify the discrepancies.

Assignment

1. Best assignments should be appreciated in the class and it should be exhibited in the department.
2. There should be questions to the students about the content of the assignment and the peer can watch the response of the student.It provides transparency in the evaluation of assignment.
 - 1.Students are requested to prepare seminar in PPT
 2. There should be questions to the student by the teachers and participants
 3. At the end of the seminar, questions should be asked by the teacher to the participants. All these provide insight about the score of the presenter.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The college has a Grievance Redressal Cell to redress the grievances of the students regarding examination related matters. The objective of the Grievance Redressal Cell is to develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the institute. It also aims to encourage the Students to express their grievances / problems freely and frankly, without any fear of being victimized. A Student may send her grievance to the Principal or put the note in the Grievance box in the college if the grievances raised by the student are amicably solved in the department. The cell redresses the grievances by sorting out the problems promptly and judiciously.

If the students find any problem in the question paper, they have provision of filing their grievances in a prescribed proforma to be submitted to the convenor of the grievance cell within two hours of completion of examination. This time limit is kept to prevent any possibility of manipulations by students, peers or the faculty members. The grievances are then forwarded to the respective Heads of the Department of the subject concerned for comments from the teacher concerned. The Head of the Department is also asked to give his/her comments on the teacher's response to the grievances.

All the grievances along with teachers' and Heads' comments are then presented to a "Grievance Redressal Committee" constituted by the Principal. The Grievance Redressal Committee includes four members drawn from senior members of the faculty, two from students and Principal. For each grievance

the Grievance Redressal Committee meets and interrogates the students. The proforma is attached

EKNM GOVERNMENT COLLEGE, ELERITHATTU

(Request for Redressal for Grievance in Examinations)

Date:

1. Name of the Examination
2. Subject
3. Paper
4. Date of examination
5. Name of the teacher (who taught the paper)
6. Grievance (give details, use additional sheet, if necessary)

MAAC

Signature of the Examinees

Forwarded for necessary action (with remarks, if any)

Principal

After settling all the grievances the consolidated in-semester marks of the students are published in the Department notice board before forwarding to the University. Performance of students in test papers, assignments and seminars along with the percentage of attendance are considered in each semester for the in semester evaluation.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

At the beginning of the academic year, in the month of June-July, the university releases its academic calendar for both the odd and even semesters to ensure that the students get 90 working days in each semester. The Principal assisted by the HoDs ensure the conduct of regular classes even if the faculty members are engaged with evaluation duties in their respective valuation camps. During the same period of June - July, the HoDs of the five UG/PG offering departments convene department level meetings to allocate the portions to the entire faculty in the respective departments. Enough space is given to conduct co-curricular programmes like seminars, student assignments, project work, association activities, department club activities and staff club activities.

The academic arena of the college comes into full swing by the middle of August. The faculty puts in all their best efforts to conduct classes and all other required classroom activities like seminars, tests, assignments from August to the last week of November. The even semester begins one week before the Christmas vacation. Though all classes cannot begin by this time because of the continuing university examination schedule, the college resumes classes for the final semester UG students in December itself. The second and fourth semester PG classes resume only by the month of January. All faculty members will be back from the centralised valuation camps of Kannur University by the end of the first week of January and preparations have to be made for the start of the even semesters of all the UG/PG departments. Again, there will be an elaborate College Council meeting that chalks out an overall plan to execute the university academic calendar in the best way possible. The sixth semester UG batch will have to be dispersed by the end of March. This will be followed by the dispersal of the fourth semester PG batches by the end of the first week of April. But this semester is a comparatively hectic period for the college. This is because the college gives importance for multifarious activities for the all round development of the students. Special NSS camps are held in December during vacation and moreover, from October onwards the college continually and vibrantly hosts various programmes under the auspices of the College Union, Student Association, the IQAC, women's cell, ED club and the Film Club. In September, election to the College Union will be held as per schedule prescribed by the University for the formation of College Union and department associations. This will be followed by the nomination of the Staff Advisor, Fine Arts Advisor and Staff Editor.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:**Program Outcomes**

Students of all undergraduate general degree programs at the time of graduation will be able to develop

PO1: Critical Thinking: Make effective decisions (intellectual, organizational, and personal) with intellectual integrity to solve problems and/or achieve goals utilizing the knowledge and skills.

PO2: Social Interaction: Respect views of others, mediate disagreements and help reach conclusions in group settings.

PO3: Effective Citizenship: Demonstrate empathetic social concern and equity centred around national development, and the ability to act with an informed awareness of issues and participate in civic life through volunteering.

PO4: Ethics: Recognize different value systems including their own, understand the moral dimensions of their decisions, and accept responsibility for them.

PO5: Environment and Sustainability: Understand the issues of environmental contexts and sustainable development.

PO6: Life-long Learning: Acquire the ability to engage in independent and life-long learning in the broadest context of socio-technological changes

Program Specific Outcomes Students enrolled for specific program at undergraduate degree at the time of graduation will be able to do or attain

B.Sc Physics

PSO1: Able to demonstrate mastery of the core concepts and general principles of Physics

PSO2: Gain competent knowledge of the specific concepts, principles, and problems in the basic subfields and some areas of application in physics

PSO3: Able to conduct experiments with physical models and theories and examine the results with the statistical methods of error analysis

PSO4: Ability to formulate, solve, and interpret problems by the use of physical principles, via mathematical and computational techniques

B.A Economics

PSO1: Understand the behaviour of Indian and World economy

PSO2: Analyze macroeconomic policies including fiscal and monetary policies of India

PSO3: Determine economic variables including inflation, unemployment, poverty, GDP, Balance of Payments using statistical methods

PSO4: Understand the behaviour of financial and money markets and perform cost-benefit analysis for making investment decisions

B.A English

PSO1: Attain greater understanding of the power of literary language and thought

PSO2: Gain appreciation for the rich diversity of the literary traditions and the cultural contexts of literary production.

PSO3: Intellectually mature as readers, thinkers, researchers, and writers.

PSO4: Ability to engage in analysis and discussion, make sense of complex literary texts and write with acuity and critical self-awareness.

B.A Hindi

PSO1: Attain greater understanding of the power of literary language and thought

PSO2: Gain appreciation for the rich diversity of the literary traditions and the cultural contexts of literary production.

PSO3: Intellectually mature as readers, thinkers, researchers, and writers.

PSO4: Ability to engage in analysis and discussion, make sense of complex literary texts and write with acuity and critical self-awareness.

B.Com

PSO1: Have fundamental knowledge of Accountancy, Auditing, Taxation, Finance, and provide innovative solutions to problems in business.

PSO2: Acquire strong foundation level understanding of functioning of business organizations and various transactions in the fields of Accountancy, Auditing, Taxation and Finance

PSO3: Be able to integrate latest technology and apply mathematical and statistical tools and techniques to collate and integrate systems of Accounts and Finance

PSO4: Develop financial leadership qualities.

File Description	Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The accomplishment of effective program outcomes, program specific outcomes and course outcomes becomes fundamental for the successful running of an educational institution of any sort. To ensure the same, the institution follows the system of evaluation.

- The internal examinations are formulated and administered keeping this in mind. The question papers are therefore mapped in accordance with the Course Outcomes.
- The subsequent targets for the students in relation to these examinations are set by the corresponding faculty based on the evaluation of previous year's results.
- The evaluation is rigorous. It is done by adjoining the marks acquired by the students to their corresponding Course Outcomes.

The college follows a process of teaching that urges the teachers to design, deliver and assess. Upon receiving the syllabus from the university, the teachers design the curriculum in a way best suited for the students. They, then follow a variety of teaching methods to successfully deliver the said curriculum to the students in a way that they can understand the same. After delivering the syllabus, the teachers conduct examinations to assess this understanding. Based on their individual analysis of every student, they decide whether or not they need to modify their way of communicating with the said student. The ones who seem to require more attention than others are offered remedial classes to help with their academic performance.

- This process of providing additional support to the ones in need comes under the program of plan, do, check and act. Similar to design, deliver and assess program, the PDCA additionally helps those in need by providing the extra academic support from the teachers. This is done by assessing the average marks obtained by the students in their internal examinations.
- For each program, program specific and course outcomes are arrived at, after above mentioned steps are taken. After strict adherences to the above procedures, the college can provide outcomes. These outcomes are then closely analyzed by subject experts to incorporate any changes that are required in their way of teaching to better the students' performance. Using this procedure, teaching plans are finalised and necessary changes/modifications are notified to the university. We strive our best to ensure that our teachers and faculty deliver to the best of their capabilities to enable the students to receive the very best of their course and program outcomes.

2.6.3 Average pass percentage of Students

Response: 60.26

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 94

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 156

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.57

NAAC

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 2.02

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	.75	1.27

File Description	Document
List of project and grant details	View Document

3.1.2 Percentage of teachers recognised as research guides at present

Response: 6.25

3.1.2.1 Number of teachers recognised as research guides

Response: 1

File Description	Document
Any additional information	View Document

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.47

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 3

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 32

File Description	Document
Supporting document from Funding Agency	View Document
Funding agency website URL	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Research Cell

EKNM Government College has promoted research activities with a vision and mission to pursue and promote research.

Major Goals/Objectives of Research cell:

- To promote multidisciplinary research projects.
- To promote the publication of research papers in reputed conferences and journals.
- To conduct development programs for faculty and staff.

The Research and Development Cell promotes research and creates awareness among the students and faculty members by conducting conferences, workshops, seminars and sensitization programs for imbibing research culture. Research cell deputed faculty to various research organizations for getting collaborative projects and adopting best practices. Faculty and students are encouraged to visit research-oriented labs and industries. Students are motivated to carry major projects in private and government research laboratories.

Entrepreneur Development Cell:

EKNM Government College has a goal to create a platform for budding entrepreneurs, provide provisions to explore their ideas and make students aware of the process involved in starting a business.

Major Goals/Objectives of Entrepreneur Development Cell:

- To train and motivate the students to become job creators rather than job seekers.
- To inculcate the entrepreneurial culture in their minds.
- To assist them in starting businesses of their own.

Career guidance cell

- The Career Guidance Cell provides services in areas of Campus Interviews, Job Placements and training programmes for our students that enable them to develop applicable skills in the competitive job market.
- The Cell organizes Workshops and Seminars on Personality Development, Interpersonal

Relationship, Communication Skills, Interview Skills and Presentation Skills to enable the all round development of students.

- The Cell organizes the programmes to create awareness about the importance of higher studies in India and Abroad.
- The Cell conducts Orientation Programmes for freshers.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 3

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	1	0	0

File Description

Document

List of workshops/seminars during the last 5 years

[View Document](#)

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description

Document

Institutional data in prescribed format

[View Document](#)

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 0

3.3.3.1 How many Ph.Ds awarded within last five years

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 1	
File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 1.55

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	3	5	8	6

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.52

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	2	2	2

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

EKNM Government College undertook numerous community related extension activities during the last five years, incorporating different stakeholders. The construction of balal-Arikkara Road was one of the major achievements, during this period. The road between Balal and Arikkara was totally damaged. The student community was sensitized on the necessity of constructing a new road for the use of general public. After the intervention of the student community, the issue of transportation along the road was to a greater extent solved. The formation of vegetable garden in Balal HSS was a remarkable event. The student community was made conscious of cultivating fresh organic vegetables for household consumption, minimizing the dependence on open market. Another path breaking achievement was the march undertaken by the students against liquor intoxicants and harmful substances. The students travelled across Kamballur village, making the people aware of the effects of harmful substances. They staged street plays to drive home the idea. The renovation of the kitchen shed in Elerithattumal ALP School was a commendable event, owing to the whole hearted dedication of the student community towards fulfilling an age old dream. Besides this, the students were successful in repairing the road running adjacent to the school. The reconstruction of the tank for rain water harvesting was a praiseworthy initiative. The student community were made aware of the necessity of storing ground water. Another noteworthy event was the making of organic vegetables from hundred kitchen yards. This initiative could create a mindset for cultivation of organic vegetables. The clearing up of Pulingom- Cherupuza drainage was another memorable social event. The need for hygiene and cleanliness in personal and public life was disseminated among the students.

EKNM Government college could organize activities that reaches out to the greater community around the college is proved through innumerable such programmes. The nss units of the college, in collaboration with the other NSS units of various colleges, affiliated to Kannur University, could build two homes for the homeless destitute sleeping on the veranda of streets. The students sensed the wretched situation of such underprivileged people around them. The major objective of the college is the holistic development of the personality of students which we attempt to fulfil through meaningful community oriented activities as mentioned above.

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 1

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 17

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	7	5	0	0

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 32.58

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
148	174	165	191	118

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 0

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The institution is a Government College and it adheres to Govt. norms and regulations to provide the best possible infrastructure facilities in consistent with the Govt.'s educational policies and within the framework laid down by the University. The governing body of the College is the College Council comprising of the Principal and heads of the departments, librarian, Office superintendent and elected members. The College council acts as an advisory body to review and make suggestions on overall aspects of the functioning of the College. The needs of the students are articulated by the College Union, Heads of departments and other members while formulating proposals towards the same.

The college has the following infrastructure facilities for teaching – learning.

Type of infrastructure	Number	Remarks
Class Rooms	18	Well furnished
Smart Class Rooms	15	a)LCD Projector b)Internet facility c)Interactive board
Seminar Hall	1	Well furnished with Public Addressing System
Physics Laboratory	1	Well equipped with instruments and Dark Room
Library	1	Well furnished with Internet connection and Journals
Reading Room	1	Well furnished
Edusat class room	1	Well furnished air conditioned studio with video conferencing facility
UG Computer Lab	1	Air conditioned lab having computers with internet facility
PG Computer Lab	1	Well furnished with internet facility
	8	Well furnished with computers, printers,

Staff Rooms		and wi-fi connectivity
Language Lab	1	Well furnished having computers with internet facility
Class rooms in new Science Block	4	Yet to be opened

Besides the above facilities the college has separate rooms for, Principal, Vice Principal, Remedial Coaching, and separate rooms for each department with computers, Laptops, Printers with internet connections which are accessible to students.

Well furnished class rooms with public addressing system facilitate ICT based teaching and learning.

The College has two well equipped computer laboratories for the UG Departments of Commerce, Economics and Physics and the other one for the PG students of Economics.

The college library has enough furniture, fans and ventilation for providing students a peaceful environment for reading. More than 26500 books are available in various subjects for reference and distribution. Periodicals, journals and newspapers are available in the reading room. The books are kept in closed shelves. New arrivals of periodicals and journals are displayed in the display rack. Libsoft software is installed in the library with features for cataloging and issue.

Language lab in our College helps the students to acquire verbal skills necessary for effective communication in any language. The language lab has 9 computers with Windows 8 & Ubuntu operating system. Wi-Fi connection is made available in the lab. By this facility uninterrupted internet connection is ensured. The lab is also utilized for conducting various skill development courses conducted by ASAP for the students.

The College bus run by PTA provides conveyance facility to nearly 60 students coming from Nilswar and charges only very low fare from the students.

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities

Response:

The College always takes special interest in providing state of the art facilities for the students for practicing sports and games and various other co-curricular activities. The following table shows the facilities available in our College in this regard.

Type of Infrastructure	Area
------------------------	------

Open Stage	27.87m2
Auditorium	896m2
Play Ground	6300m2

Auditorium/Open stage

Auditorium and Open stage are allotted to all co-curricular activities organized by various departments/clubs /forums of the college. In addition to that auditorium is made available to the programmes conducted by outside agencies also subject to the permission from the Government. Audio-visual facilities are also provided for such programme.

Sports

Sports play a major role in promoting the physical wellness of students and in developing social harmony and tolerance. The college strives for promotion and excellence in sports. Efforts are taken to upgrade the existing facilities and to establish new facilities. Playground with 200m athletic track, facilities for playing and practicing football, cricket, kho- kho, volley ball, kabadi, badminton, ball badminton, tennis, base ball, soft ball and table tennis are available in the College.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 78.95

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 15

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 74.63

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
150.80000	25.685	25.8	118.4	10.7

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The library functions in a two-storey building. The space is used exclusively for library and related services. The college library is constructed in a tranquil and serene ambience congenial for reading and reflection. The library block is located not far away from the campus, though not adjacent to the main block. The librarian's room, the reading room for students and the issue counter are arranged on the ground floor of the library. Of the total number of 26968 books stored in the college library, 20173 books are already automated with barcode facility making use of libsoft software for the purpose.

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

A good book is the life blood of a master spirit embalmed and treasured upon purpose towards posterity. EKNM Government College attempts to develop the creativity and critical thinking of the learners through a collection of rare books and manuscripts. A separate section in the library is allocated for the storage of rare books and manuscripts prepared by the students. Leafing through the pages of manuscripts, one acquaints with the articulation of students in different languages. The contribution of the students fall into different genres viz poems, short stories, anecdotes, travel writings and articles. An additional collection of books meant for motivating the learners towards success in life and self realization is another hallmark. The books on motivation intend to familiarize the learners with the lives of great men and how they confronted the challenges of life and in what way they surmounted the obstacles in front of them. These biographical and autobiographical anecdotes enable the learners to make introspective evaluation of their own strengths and weaknesses. This will help them to plan in advance and make the best use of available time and resources.

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: E. None of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 4.24

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	5.96270	6.91500	8	.29876

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

4.2.6 Percentage per day usage of library by teachers and students

Response: 3.02

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 15

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

EKNM Government College upgrades and updates its IT facilities.

- The institution provides Wi-Fi facilities in the campus.
- All the computers of the institution are enabled with LAN connection.
- The internet bandwidth of the institution is 10Mbps.
- The institute keeps upgrading the internet bandwidth regularly.
- The institution maintains latest multimedia facilities.
- The institution encourages faculty to utilize ICT facilities for an effective teaching-learning process.
- The Institution updates its website regularly.

4.3.2 Student - Computer ratio

Response: 7.4

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: <5 MBPS

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description

Document

Facilities for e-content development such as Media Centre, Recording facility,LCS

[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 1.56

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.18302	0.97661	1.13008	1.81259	0

File Description

Document

Details about assigned budget and expenditure on physical facilities and academic facilities

[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

In case of physical facilities like building, ground etc, maintenance like electricity bill, water bill etc are met by the college from the grants allotted by Kerala state government or by semi government funds. Paintings of building and repairs are usually done from time to time by public works department of the government. The maintenance of academic and support facilities including laboratories, library, sports, computers, classrooms etc, is done by state government or any grant received for that purpose. All other facilities are maintained according to requirements by PTA funds. All facilities are properly utilized for the enrichment of knowledge of faculty and students.

Laboratory

EKNM Government College insists on all departments to provide annual budget to maintain the existing facilities in laboratories. The annual budget is periodically approved by the Government, channelled through the Principal. Funds are allotted to ensure optimum utilization and the maintenance of lab equipment.

Library

EKNM Government College has a library committee. The committee follows up with the librarian and regularly monitors the library to ensure and maintain all text books, reference books, articles, competitive examination books, magazines and journals.

Sports Room

EKNM Government College maintains sports facilities through regular monitoring of the equipment for outdoor sports. The institution has a well-maintained infrastructure for sports like cricket, basketball, volleyball, throw ball and badminton.

Computers

The computer systems and other sensitive equipment (servers, Projectors, Printers, Scanners, Xerox machines, Bio-metric machines) are provided with UPS systems to avoid any damage during power outages.

Classrooms

EKNM Government College has HoDs who regularly reports maintenance of the boards, benches, fans and lights to the principal.

Transportation

In order to provide conveyance facility to the students the college runs a bus sponsored by Mr. P Karunakaran M.P. The bus is operated from Nileshtar to college. Students hailing from many remote areas find it useful to reach the college in time that too is at a very reasonable fare. The bus is maintained by college PTA.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 4.55

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
14	44	9	43	2

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 1.43

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
9	9	7	6	4

File Description	Document
Any additional information	View Document

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling

- 3. Soft skill development
- 4. Remedial coaching
- 5. Language lab
- 6. Bridge courses
- 7. Yoga and meditation
- 8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: D. Any 4 of the above

File Description	Document
Details of capability enhancement and development schemes	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 0

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the students benefitted by VET	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 5.81

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
26	7	5	3	5

File Description	Document
Details of student placement during the last five years	View Document
Any additional information	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 31.25

5.2.2.1 Number of outgoing students progressing to higher education

Response: 50

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 6

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	6	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
21	19	20	18	18

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

EKNM Government College has created a Students' Union for active participation of students in the academic & administrative bodies empowers the students in gaining leadership qualities and execution skills. Students' Union improves academic standards and creates a sense of ownership towards the institution. Students' Union helps in bringing out the talent of students in curricular and extracurricular activities. Besides, in the following committees student's representation is also ensured.

Grievance Redressal committee: The *Grievance Redressal Committee* shall consider only individual *grievances* of specific nature of staff and students of the Centre raised individually by the concerned aggrieved. The students develop a responsive and accountable attitude among all the stakeholders to maintain a harmonious educational atmosphere in the institute.

Women cell: The student representatives are made aware to prevent sexual harassment in the institution, promoting gender equity among the students, teaching and non-teaching staff.

Anti-Ragging Committee: The student representatives are educated by the faculty regarding anti-ragging and are monitored in preserving a culture of ragging free environment in the institution.

Disciplinary Committee: The committee members maintain discipline in the institution, which includes classrooms, corridors, laboratories, sports ground, canteen and other common areas used by the students.

NSS committee: The student representatives along with the faculty motivate the students to participate in different service programs in the institution and nearby villages like Blood Donation Camp, campaigning programmes, e-waste management etc.

Sports Committee: The student representatives along with the faculty motivate the students to participate in indoor and outdoor games like cricket, chess, foot ball, table tennis and caroms.

Cultural Committee: The students' representatives promote and arrange extracurricular activities and bring out the talents of the students with the help of the faculty organize activities like fine arts and college annual day.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 7

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	7	7	7	7

File Description	Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The College has a very vibrant Alumni Association. The institution is extremely proud of every member of its alumni. Most of them are successful in their careers as jobs, higher education and in the field of entrepreneurship. We successfully draw on their support through Annual Alumni meets. The Alumni meet with the current batches and mentor them through the networking forums to the best of their abilities. They share their experiences, knowledge and advice the students. Through these alumni meets, a strong bond is created between the passed- out students and the current batch. Alumni share their accomplishments and their success mantra.

The alumni association of college conducts the alumni meet annually, where the alumni members give feedback on curriculum provided by the college. Alumni also give the inputs regarding latest tools/technologies to the current batch students in the form of lectures. This is a very good opportunity for the students, faculty members to interact with the alumni. The feedback of alumni is assessed by the Principal and alumni association members to identify and fill the gaps in subject knowledge and understanding. Various programmes on interview skills, personality development, study abroad and carrier counselling are organized based on the suggestions given by alumni. Infrastructure facilities are being regularly upgraded or expanded to meet the requirements and aspirations of students based on suggestions given by alumni in alumni meet.

Alumni Benefits for Students:

- Personality Development Program
- Career Advising
- Industry Institution Interaction
- Placement assistance
- Project Assistance for final year students
- Arranging seminars and workshops

Alumni Objectives:

- 1.To bring together students of the college in every area to act as their representative and coordinate, synchronize and promote their interest in all matters.
- 2.To utilize the experience, wisdom, zeal, ability and spare time of past students of the college for the benefit of the weaker section of the society.
- 3.To take up public interest matters relating to the past students of the college in this area with State and Central Government and Semi Government or private organizations.
- 4.To promote and provide for education, educational scholarships and medical relief useful to poor and the needy students of the college.
- 5.To promote sports education, culture & knowledge by arranging seminars of past students of the college.
- 6.To make the students career oriented and attain international standards.
- 7.To arrange seminars and to develop activities for healthy environment, and to avoid pollution, develop the habit of tree plantation, cultivate horticulture gardens and agriculture plants in selected areas.
- 8.To bring about better living condition, mutual co-operation amongst the past students of the college.
- 9.To help and assist financially or otherwise, old age homes, rescue homes, health care units, family welfare centres, etc.
- 10.To arrange, conduct and hold seminars, conferences, discussions, symposia etc for past students.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 0

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Vision

The motto of the institution is 'Sa Vidhya Ya Vimukthaye' (Learning Liberates). The E K N M Government College conceives education as the gradual unfolding of the dormant potentials of the learners. The College anticipates the inclusion of the marginalized through suitable educational activities for their empowerment. The institution earnestly endeavors to equip itself to meet the challenges of a knowledge economy. The college believes that technical expertise and subject competence has to be harmonized with the proper acquisition of eternal ethical values.

Mission

The E K N M Government College engages in propagating the best that has been known and thought in the world for the creativity and critical thinking of the learners. The College strives to achieve the following missions.

- Quality education and instruction for successful life.
- Enlightening society toward excellence.
- Holistic personality development of students by synchronizing skills and values.
- Qualitative improvement of community life and national reconstruction through meaningful and effective extension activities.
- Innovative teaching learning experience and engaging curriculum transaction, involving the learners.
- Constriction and dissemination of new knowledge through committed research.

The mission of the college defines its distinctive characteristics in terms of addressing the needs of the society, students, the college's value orientation, and vision for future. The Vision and Mission of the college are in tune with the objectives of higher education. The formal and informal arrangements in the college to co-ordinate the academic and administrative planning and implementation reflects its efforts in achieving its vision.

Reflection of Mission and Vision in the leadership of The College in ensuring:

1. The policy statements and action plans: The Principal and Staff Council actively engage in ensuring that the policy statements and action plans are aligned for attaining the mission of the college, disseminate the vision and mission to all stake holders and involve them in forming the policy statements. The Principal makes action plans in consultation with faculty members and they are implemented with the whole hearted support of all the stakeholders concerned.

2. Formulation of action plans: The action plans are formulated in line with quality policy under the

leadership of the Principal and the same are incorporated into strategic plans for effective implementation.

3. Interaction with stakeholders: The Principal ensure that all stakeholders are involved in different activities.

4. Proper support for policy and planning: The requirements of the society for policy making and planning are collected by the Principal through interaction with various stakeholders.

Future Plan:

The future plans of the college include starting of new UG and PG courses, research centres, autonomy, centre of excellence and collaborations for higher studies and student placement.

Participation of the teachers:

Through participative management, the faculty members are involved in various decision making bodies of the college.

6.1.2 The institution practices decentralization and participative management

Response:

Decentralization

The college has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralized governance system.

1. Principal Level

Since our college is a government institution, it is being managed by the Directorate of Collegiate Education, Government of Kerala. The DC delegates all the academic and operational decisions based on policy to the Principal in order to fulfill the vision and mission of the institution. The Principal is assisted by Staff Council consisting of HODs, Teacher representatives, Librarian and Office Superintendent in formulating common working procedures and ensuring its effective implementation with the support of faculty members.

2. Faculty Level

Faculty members are given representation in various committees/cells and are allowed to conduct various programs to showcase their abilities. They are encouraged to develop leadership skills by being in charge of various academic, co-curricular, and extracurricular activities. They are given authority to conduct industrial tours and to have tie-up with industry experts and appointed as coordinator and convener for organizing seminars/workshops/conferences/FDPs.

3. Student Level

Students are empowered to play an active role as a coordinator of students associations, co-curricular, extracurricular and NSS activities.

Participative Management

The college promotes a culture of participative management by involving staff and students in various activities. All decisions of the institution are governed by management of facts, information and objectives. Both students and faculties are allowed to express any suggestions to improve the excellence in any aspect of the Institution.

1. Strategic Level

The Principal and staff members are involved in defining the policies/procedures, framing guidelines and rules/regulations pertaining to admission, discipline, grievance redressal, counselling, training & development, and library services etc., and effectively implementing the same to ensure smooth and systematic functioning of the college. For the various programs to be conducted by the The college staff members meet, discuss, share their opinion and plan for the event and form various committees involving students.

2. Functional Level

At functional level the faculty members participate in sharing the knowledge by discussing on latest trends/technology during faculty meeting. Staff members are involved in preparation of proposals submitted to the Government, UGC and other agencies.. Faculty members also write research papers and share their knowledge.

3. Operational level

The Principal is working as per the directions of the DC. The DC gives suggestions and monitors the procurement, introduction of new programs and welfare activities. The Principal is responsible for academic, non academic and administrative activities of the institution. On behalf of the institution, she interacts and corresponds with Govt. of Kerala, DC, UGC, Affiliating University, etc., The budget is earmarked for staff members and students to participate in various programmes organized by the The college. All the staff members actively participate in implementing the policies, procedures, and framework designed by the Staff Council in order to maintain and achieve the quality standards. Office staff is involved in executing day to day support services for both students and faculties.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Environment consciousness is enshrined in the mission of the college and the conservation and preservation of tree plantation is the major concern to maintain the pristine purity and beauty of the college to provide a congenial atmosphere for the academic and non-academic pursuits. Felling of one tree for the

construction of building is compensated by planting a few trees in its stead on the campus. Thus an arid and rocky landscape of this geographical terrain was slowly transformed into a green campus. The college has no permanent system of environmental audit. However, the institution has conducted an audit of the plants and trees in the campus and a record of the same is maintained in the college. The green audit is conducted to analyse the effectiveness of environmental policies and practices of the college and to recommend future plans of action for sustainability. The green audit brought out the fact that more fruit bearing trees can be planted in the all possible places available within the campus. The trees which are already there in the campus were enumerated and the scientific names of the trees are displayed on them.

EKNM Government College, Elerithattu is situated in a remote hilly area where the majority of people are socially and economically backward depending for their sustenance on agrarian activities and small scale business enterprises. There is a scarcity of public places for the physical and intellectual enrichment of the youth of the area. Taking cognizance of this fact the college authorities proposed to develop an auditorium and open the play ground for use of the public at large. From the outset itself establishment the facilities of the auditorium was opened to the public. They can hire the service of the auditorium by paying a nominal amount for various functions such as general conventions, community awareness programmes, schools anniversaries, and cultural and recreational programmes of the panchayath, besides the conduction of multiple educational transaction activities of the university curriculum and syllabus. In this way we are able to establish an organic relationship with the requirement of the local community of which the college is indispensable part.

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

EKNM Government College is a college functioning under the direct control of directorate of collegiate education, Government of Kerala. The Director of Collegiate Education appoints Teaching and non teaching Staff as per the Advise issued by the Kerala Public Service Commission. Principal, the head of the institution, is assisted by statutory college council formed of all the HoDs and two elected members from the teaching staff. Superintendent heads the administrative wing. It is the bounden duty of the faculty to engage in the teaching-learning-evaluation processes. The college office is morally and legally bound to provide administrative services for the stakeholders as the faculty have the responsibility to protect stakeholders' academic interests. The statutory bodies like PTA, Anti-ragging and Ethics Committee also function in the college to ensure a safe campus life.

Service rules and Procedures

EKNM Government College is bound to follow University Statutes, Kerala Service Rules and Procedures along with Directorate of Collegiate Education and UGC regulations issued from time to time. (Kerala Service Rules Volume http://www.idrb.kerala.gov.in/idrb/quater_forms/KSR%20Vol-1-%20II.pdf)

Kerala service Rules Two http://www.idrb.kerala.gov.in/idrb/quater_forms/KSR%20Vol-1-%20II.pdf

<http://www.collegiateedu.kerala.gov.in/docs/pdf/handbookfinalversion.pdf>

UGC

draft

regulation

2018

https://www.ugc.ac.in/pdfnews/5323630_New_Draft_UGCRegulation-2018-9-2.pdf

Recruitment:

The process of assessing the need for recruitment is designated as identification of the post. It is followed by creation of the post by the government and appointment procedures are initiated by the Kerala Public Service Commission. KPSC invites applications after getting the vacancy report from the Director of Collegiate Education, processes applications and conducts open competitive examination. Then the rank list is published and appointment advice letters are issued considering the number of vacancies.

EKNM Government College, Elerithattu like other colleges in the state, follows a five day week with five hours of teaching per day. The UGC prescribes 40 hours of work including the 16 hours of direct teaching engagement. The sanctioned work load for a degree course is 25 hours per week. For PG one hour lecture work equals 1½ hours, thereby making 25 hours lecture work for a PG class per week amount to 37½ hours of workload. The workload for each teacher is 16 hours (theory+ practical) per week. Based on the number of students and also some other norms, non teaching staff members are appointed.

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: D. Any 2 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

EKNM Government College having completed three decades and 7 years, always believes in concrete action plans for the realisation of its objectives. Proclamations of pronouncements are supplemented by meticulous preparation, planning and implementation. For the last five years NSS units of the College conducted annual special camps for students during the December vacation. NSS Advisory committee comprising of Principal, two Staff members with social work experience, one representative of Development Department, One representative from adopted village, Two NSS Student leaders and the programme officer, met in the month of November/December to chalk out a comprehensive template of the seven day special camp. Based on the resolution of advisory committee, various committees such as reception committee, food committee, and programme committees were constituted for successful conduction of the camp. A coordinator was selected to make coordination among the committees. Based on the resolution of the committee, the first day was exclusively set apart for interpersonal dialogues among the participants for icebreaking. Close on the heels of that, various programmes for the empowerment and enrichment of the participants were done. One of the highlights of the programme was awareness classes on agriculture. The classes were helpful in giving orientation for the participants regarding the prospects and problems plaguing the agricultural sector. The class was followed by dynamic interaction from the participants by posing innumerable questions. The visit to nearby tribal colony was an enriching learning experience to understand the paucity of basic requirements and essential needs faced by a particular segment of society. The participants were really intrinsically motivated to construct roads for public use. The valedictory function was a grand success involving the participation of people's representatives, local community, students and teachers. The seven day special camp is a practice in the college for several years. The seven day camp is systematically planed, providing the lesson to the participants: 'Not me But You'

Another milestone in the history of the college was the inauguration of Library cum Auditorium and Ladies Hostel on 9th June 2017. A reception committee was formed based on the decision of the staff council of the college. Reception Committee was formed for the implementation of the programme. The minister of education Prof. C Raveendranath inaugurated the programme and Library cum Auditorium and Ladies Hostel was formally declared open to students.

The college council resolved to shift the books stored in the old library to the new library block. The books were categorised based on subjects and systematically arranged on various racks to make them easily accessible to the students. This complicated and protracted process was made simple through systematic planning and skilful management. Different task were assigned to respective groups. The resolution of the college council was implemented in the stipulated time allotted for the programme.

Based on the resolution of the college council the ladies hostel was formally operationalized on 11-07-2018. The ward member Sri. Apprukuttan formally inaugurated this ceremony. The function was memorable owing to the participation of students, teachers, parents and local community.

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

EKNM Government College does think about development and welfare of its employees, and support them in all possible ways. The college takes action to give sense of motivation and encouragement to enhance development in professional, personal and organizational goal. The college provides opportunities to all employees to associate with state, national and international professional bodies.

- The college encourages teaching, non-teaching staff to participate in workshops, conferences, FDPs for their continuous developments.
- The college appreciates and support employees to conduct training programs and arrange industrial visits.
- The college does believe in equality and provide equal opportunity/support to non-teaching staff too, to get enroll themselves for different courses/training programs to enhance their skills and knowledge, to update themselves according to demand/change.
- To develop administrative skills, the college allow employees to attend corporate training program inside/outside college.
- The college provides FDPs and various training programs to our faculties to upgrade their knowledge, teaching skills, methodology, and personality.
- The college motivates staff to have good relationship with other organizations and to participate in various programs conducted by them.
- The college has given opportunities to staff to conduct/attend webinars conducted by directorate of Collegiate Education, Kerala for learning/sharing knowledge about recent/current changes, developments in different sectors.
- As to have a better command on their respective subjects, the college invites corporate persons, professionals and market resource persons such as researchers, industrialists, and academicians to have interaction with the faculty. These people will share their knowledge on the basis of that staff to upgrade his/her knowledge accordingly.
- The college always welcomes new ideas from the experienced faculty about lecture delivery, laboratory work, and seminars/workshops, to provide guidelines to the new faculty members. They may have one-to-one interaction or common lecture as mini-workshop.

In addition to the above, all staff members, being regular Government employees enjoy all benefits and welfare schemes for employees of the Government of Kerala. Schemes available for staff members include

- Pension – Statutory pension for employees joined before 31 March 2013 and contributory pension for others
- Provident Fund with loan facility
- State Life Insurance
- Group Insurance Scheme
- Group Personal Accident Insurance Scheme
- House Building Advance
- Medical Reimbursement
- Festival Allowance
- Special allowances for physically disabled employees
- Leave Travel Allowance

6.3.2 Average percentage of teachers provided with financial support to attend

conferences/workshops and towards membership fee of professional bodies during the last five years**Response:** 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**Response:** 0

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years**Response:** 72.78

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
13	12	13	12	13

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

EKNM Government College strictly follows all the basic recruitment and promotional policies as stipulated by UGC, Kannur University as well as Government of Kerala.

Teaching staff

Each and every faculty member completes the self-appraisal procedure every year in the format prescribed by the UGC and other authorities. Self-appraisal is done on the basis of the following points:

Category 1 : Teaching, Learning and Evaluation related activities

Provides information regarding:

- Lectures, seminars, tutorials, practicals, project, contact hours undertaken by faculty as allocated.
- Lectures or other teaching duties performed in excess of defined norms.
- Preparation and imparting of knowledge/instruction as per curriculum.
- Use of participatory and innovative teaching-learning methodologies.

Category 2 : Co-curricular, Extension and Professional development related activities

It includes:

- Student related co-curricular extension and field based activities
- Contribution to Corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities
- Professional Development activities.

Category 3 : Research and Development

It includes:

- Publications
- Sponsored Projects
- Patents

- Research Guidance

Outcome:

Performance Based Appraisal System (PBAS) helps in identifying the potential area of faculty and staff. Through this each faculty becomes aware of areas of improvement and accordingly improvement takes place

The principal and the DC review the performance appraisal for suitable suggestions and remedial actions like regularizing the staff after probation period, deciding the regular increments and deciding promotions. Some of the faculty members have been promoted as per the outcome of the performance reviewer committee.

Non-Teaching staff:

The college office maintains the CR (Confidential Report) file in which the Confidential Report of the performance of the non-teaching staff prepared by the Principal is maintained.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The Directorate of Collegiate Education conducts annual financial audits in the college. The Accountant General of Kerala also conducts financial audits each year. The last audit of the Department of Collegiate Education was conducted in April 2014. The college has provided compliance to all audit objections raised by the auditors.

Audit of UGC funds allotted for the college is done by chartered accountants and utilization certificates are submitted to UGC along with detailed reports of programmes implemented using UGC fund.

The accounts and statements of Parent Teacher Association, College Development Committee etc. also are subjected to internal and external financial audit.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 16.38

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
4.98800	3.96300	4.15170	3.27900	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The major financial sources of the college are listed below.

- The plan fund of the Government of Kerala which is utilised for infrastructure development, purchase of lab equipment, books and furniture, faculty development, classroom modernization etc.
- UGC grants used for purchase of equipment and books, seminars and conferences, maintenance etc.
- Funds received from the PWD of Government of Kerala for the construction and maintenance of buildings, electrification etc.
- Funds received from the university for the conduct of examinations
- CDC fund collected from students and matching grant from the Government.
- PTA fund collected from students at the time of admission.
- Grants received for the functioning of NSS units.

In addition to the above, the college makes all possible efforts to secure additional financial resources. The major sources of such additional financial resources are:

MP / MLA funds and funds allotted by local bodies are utilised for infrastructure development.

Amount also received from agencies such as ASAP for conducting courses.

For ensuring optimal utilisation of the resources, the Principal, in consultation with the college Council, forms committees under the convenorship of teachers and their work will be reviewed and evaluated periodically. The utilisation of Government fund and UGC fund are subject to periodic internal and external audit.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Internal Quality Assurance Cell (IQAC) is a statutory body with defined and designated functions of developing a system for quality assurance and enhancement in the college. The IQAC of the college has put in efforts to institutionalize certain quality assurance strategies and processes like participatory management, planning the institutional and department level activities, quality metrics like result analysis and feedback. The institution started practicing participatory management unknowingly with the work of the IQAC and accreditation process was in motion. Various constituencies started planning activities on a long term basis and also in a continuity that was absent earlier.. Feedback became an institutionalized process attached to all the aspects of the functioning of the institution. Students appearing for college examination for the first time get acquainted with the bar-coded answer scripts and the pattern of questions they have to write on in the university examinations. Developing all the classrooms as smart class rooms was another major landmark activity initiated by the IQAC of the college. Out of 18 class rooms 15 class rooms of the college is now designed as smart class rooms with projectors, internet connectivity and other multimedia devices. The traditional approach of lecture and note taking has lost its effectiveness as the modern day around education grows. Today ICT has turned from being a technology of communication and information to a curriculum creation and delivery system for teachers and learners. Technology benefited us in every aspect of our life right from communication to education. The Smart Learning approach implemented in the college provides learners with a framework and a host of smart thinking tools that motivate higher levels of understanding. The college IQAC arranged smart class rooms to help teachers to meet new challenges and developing student's abilities and performance, to access multimedia content and pedagogically sound and visually rich curriculum resources, to make abstract concept real and to have interactive and live teaching to elaborate and compare different objects and perceptions towards particular concepts. Smart class rooms enables to improve creative thinking in learning process and to optimize the use of e-resources wise e-books, e-journals, lecture notes, documentaries and so on. Workshops are conducted by the IQAC for equipping teachers and PG students to make use of smart class rooms effectively.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The institution reviews the teaching learning process which is the most important aspect of its functioning in various ways and by different bodies. The IQAC of the college and the college council review the teaching learning process after each internal and final examination and publication of results, evaluates the results and visits each department for understanding the situation and helping the department to perform better. IQAC Student feedback on curriculum, internal examinations, and other aspects of functioning are collected and analyzed. Based on the indications in the reviews, reforms are suggested. One instance to quote is the efforts made in the period 2013-14 during which period the college council and the IQAC sensed the need for going more digital than earlier and widely using multimedia facilities in the classrooms for teaching effectiveness and total learning experience. So, decisions were taken to augment the ICT infrastructure with the additional financial aids from the plan fund to develop the traditional class rooms as smart class rooms. Teachers were encouraged to use Power Point and online resources to augment their lectures. Orientation was also given in IQAC sessions citing the advantages of ICT in teaching and learning process. A two day national seminar was conducted by the IQAC for the teaching faculties on the topic "ICT as a change agent for Arts & Science Education" to equip teaching fraternity to use ICT in teaching learning process effectively. Now all the 17 class rooms of the college are functioning as smart

class rooms that enables for easy and effective teaching learning experience. Conduct of academic seminars, workshops and invited talks is another instance of reform measures taken by IQAC. The project is implemented to provide a common platform to teachers and students to interact with external resource persons and educationalists to enrich and update their knowledge and skill. IQAC insists all the departments to conduct seminars, workshops and expert talks on different topics relevant and supplementing to curriculum. All departments are directed to apply towards plan fund to meet expenditure for organising such academic events. Accordingly, national seminars, workshops and invited talks are conducted by all the departments including minor departments such as Malayalam and Political Science. The Post Graduate Department of Economics conducts an invited talk in memory of the great economist Dr.K.N.Raj yearly on contemporary topics of relevance. The Malayalam Department published two edited books by including quality papers presented in the two two-day national seminars organised by the department.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 7.4

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
11	9	9	8	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above**Response:** E. None of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document

6.5.5 Incremental improvements made during the preceding five years (in case of first cycle) Post accreditation quality initiatives (second and subsequent cycles)**Response:**

As our College is an affiliated institution to Kannur University, we follow the curriculum prescribed by the university. But in order to provide the latest knowledge to our students and make them employable, the IQAC in its meeting suggested identifying the curriculum gap by collecting the feedback from our stakeholders.

As per the feedback/suggestions collected from different stakeholders curriculum gap was identified and in order to fill the curriculum gap, the college has conducted large number of workshops, seminars and guest lectures at department levels. This has proved to be very much beneficial for the students to improve their knowledge base, to acquire practical knowledge as well as provide them with an opportunity to interact with various eminent personalities from outside the College. To update the students with the latest technology faculty make use of ICT such as power point presentations, videos, animations, journals, periodicals, etc. Industrial visits and Industrial tours are arranged every year.

In order to ensure complete automation of college office and academic activities, a software named “Collegemate” was established. The software provides the following facilities.

Admission interface: It facilitates all data entry work related to the admission of new students such as name and address, community, reservation details, course preference, course to which admitted, details of fee payment, generation of admission number, preparation of admission roll, etc.

Student interface: Students are provided with various facilities without login. They can view their status of attendance, take print outs of duplicate ID card, Tutorial card with photo, application for TC, refund of caution deposit, payment of fees, etc.

Academic interface : It includes syllabus management, department wise paper assignment to teachers, optional paper, second language and open course allocation to students, master time table generation and management, maintenance of student attendance, generation of attendance reports, staff log books and non functional class hours report, mark list entry, internal marks management, etc.

Library interface : Library books entry, issue of books to staff and students, library catalogue, search for books, title wise, subject wise, author wise and accession number wise, reports of issued books, books which are due, etc.

NAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 2

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	1	0	1

File Description

Document

List of gender equity promotion programs organized by the institution

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

- 1. Safety and Security**
- 2. Counselling**
- 3. Common Room**

Response:

All staff and students, enjoy the same rights, resources, opportunities and protections in the campus as envisaged by UNICEF.

Following practices are adopted in the college to ensure gender equity:

Regarding Safety and Security

- The college provides the CCTV Surveillance throughout the campus for safety and security purpose
- Highly secure campus guarded by adequate number of security guards working 24x7.
- Students wear ID cards at all times and outsiders are checked by security staff before allowing to visit the students.
- Sufficient numbers of washrooms are made available for boys and girls separately.
- Separate hostel facility for girls and boys in the campus. (Boys' hostel under construction)
- Students and staff are allotted separate vehicle parking area outside the main building.
- Anti ragging committee has been constituted and contact details of its members are communicated to all students.

- Anti ragging squads visit hostels and class rooms frequently.
- Female faculty on campus visits ladies hostel.
- Full time wardens are available in hostels to provide daily attention towards all the students

Regarding Counseling of staff and students

- Women Cell (WC) has been constituted to empower the safety measures for female members in the Institution. The WC works to promote gender sensitivity in the college and produce harmonious atmosphere on the campus. It organizes workshops and sensitization programs both for staff and students by eminent Psychologists and social workers. Basic Functions of Cell: promoting gender sensitivity in the Institution and conducting diverse programs to educate, sensitize both male and female members.
- The Women Cell organises regular counselling and awareness classes for students especially girls.
- The faculty of the college carried out the responsibility of taking personal care of students on the individual level. Tutorial sessions are devoted for the purpose.
- Heads of departments were looking after the welfare of students by providing necessary guidance and assistance.
- During annual appraisal, every staff member is being heard by the Principal and their queries are solved, if any.
- Reservations for female candidates and their representation are strictly adhered to in various committees constituted. Maternity leaves as per rules are provided.
- There is no discrimination in pay, fees, perks, amenities, accountabilities, responsibilities, powers, recognitions etc.

Common Room

- Common Rooms facility for Boys’ and Girls’ are available.
- Incinerators are made available in the ladies’ room for discarding sanitary napkins

Due to these facilities and initiatives, all the students and staff members feel comfortable during their stay in the campus.

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 13704

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 16.79

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 450

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 2680

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

Response:

Solid and liquid Waste Management

‘Plastic Free Zone Campaign’ conducted in 2014 has brought down the usage of disposable plastic goods to the minimum. The policy of “*refuse, reduce, and reuse*” is promoted in the campus. Separate waste bins for bio-degradable and non-degradable waste have been placed at various places in the campus. Bio waste disposal system has been installed and Bio-waste from canteen is collected by NGOs. A large portion of these wastes are used as the organic manure for the vegetable cultivation by the NSS unit and in the garden. The non-degradable wastes are processed by the special task team and hand over to recycling units of Nileswar and Cheruvathoor.

Eradication of Parthenium plant is a regular activity of NSS and Eco Club to tackle health hazards in and out of the college. Volunteers of NSS conduct massive cleaning campaigns periodically. The ‘Swach Bharat’ campaign has also been taken up with all enthusiasm.

E-waste Management

Electronic goods are put to optimum use; the minor repairs are set right by the staff and the major repairs, by the professional technicians, and are reused. UPS Batteries are recharged / repaired / exchanged by the

suppliers. E-waste is disposed with the Government store established for this purpose. Disposal of E-waste is ensured as per the regulations of the Government. Old computers and electronic equipment are used for training to public and students conducted by the college.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

◦ Rain Water-Harvesting

Arresting the water flow down the hillock in the rainy season is a great challenge to the college. To maintain the rain water following steps were introduced.

- Mud tanks have been constructed.
- Wells are annually cleaned and kept hygienic.
- Water quality is professionally ensured.

Five mud tanks are constructed for harvesting rain water to prevent soil erosion and meet the water requirements partially. The rain water is channelized towards these tanks to raise the ground water level. Frugal use of water has ensured constant supply of water for the stakeholders in the college.

◦ Check Dam Construction

There is no check dam construction but we are in the process of making the natural blocks and the steps constructed on the slope of the hill to arrest the speed of water flow. They may not only prevent soil erosion but also store water for different purposes especially, irrigation.

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

Proper measures have been taken to reduce carbon emission and enable to keep the campus, pollution-free and uncontaminated. The College bus and the special buses from Kerala State Road Transport Corporation (KSRTC) fetch students and staff to the college and minimize the use of individual vehicles. The College bus and other vehicles are checked by the RTO and provided with pollution-free stickers. Share auto system is also used by staff and students for transport and conveyance. The campus is kept green by preserving trees, plants and bamboos and Bio-fencing has been taken up to minimize environmental

impact. The uses of bicycles are not suitable in the locality due to its hilly nature.

- **Plantation**

The green ambience of the college is largely due to tree plantation. There are about 3000 trees of various kinds in the campus. Trees have nearly covered 2/3 of the college area. They help to maintain the ecosystem. College collaborates with the forest department in the afforestation scheme. The rocky terrain of Elerithattu often poses serious obstacles but the college tackles all these and does not give up its efforts in making the place cool and shady. NSS and other organizations have planted trees in the campus. Trees planted are maintained by NSS.

Shortage of fertile land area is a major barrier to the planting of more trees. Henceforth after the completion of the construction of the new building and the renovation of the old block- Roof top cultivation will be encouraged. The green audit brought out the fact that more fruit bearing trees can be planted in the all possible places available within the campus. The trees which are already there in the campus were enumerated and the scientific names of the trees are displayed on them.

Plastic free campus

Use of flex boards is also discouraged and cloth banners and paper posters are promoted inside the campus for the various programmes conducted in the college by the various departments and by the college union. Students are advised to follow a plastic-free culture in their homes as well. With this end, from 2015 onwards we have started a programme of bringing water bottles of non-plastic in nature and it is monitored by the association secretaries and the surprise visit is done by the head along with teachers and the best class will be honoured through the public addressing system.

Paperless office

The College has been installed a software. All admission, attendance and examination processes are fully automated and paperless. Student Login and Teacher Login have been enabled.

- Attendance marking is in the online mode; this has significantly reduced the use of paper.
- Notices and circulars to Faculty members from the Principal are given through email..

The college is under thorough process to facilitate the submission of assignments and project report through the electronic media

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 1

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	0	0	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 21

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	7	3	3	1

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: No

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: No

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 0

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of activities conducted for promotion of universal values	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

EKNM Government College organises various national festivals, birth and death anniversaries of great Indian personalities to instil in the minds of the students patriotic values. Such programmes cultivate among the youth a love for national heritage and cultural tradition.

EKNM Government College organises following programmes.

January 30

Martyrs day is observed with conduction of essay competition for the students on the theme of the challenges to national integration.

September 5

Teachers day is observed with by offering flowers to the experienced faculty

October 2

The college regularly conducts **quiz programmes** with special emphasis on Gandhi's life commencing from his early life in Gujarat, through his education in England, the making of Mahatma in South Africa and later his political contribution to India after 1915. **Elocution programmes** on holistic development, social harmony, national integration, women empowerment, are organised annually. Gandhian ideals like 'simple living and high thinking' and 'think globally and act locally' are brought to light. Massive awareness programmes, for scientific waste management, are organised. October 2 is observed as green day to spread the message of green campus, clean campus.

November 4

The college regularly conducts special classes on November 4th on Neharuvian values such as modernisation, international peace, scientific attitudes among youths problems and prospects of public sector undertakings and relevance of Non Align Movement. Regular rallies are held on November 4th. College annually conducts quiz programmes on Nehruvian life.

Onam

Onam the national harvest festival of Kerala falling on the Malayalam month of Chingam commemorates the home coming of legendary emperor mahabali. On this special day numerous festivities are organised like folk songs and dance, traditional martial arts, onam feast, onam songs, Thiruvathira, floral designs etc. message of unity and prosperity in ancient Kerala is upheld.

Christmas

Christmas is celebrated with much fanfare and gaiety. The day is celebrated with Christmas carols, distribution of cakes, Christmas stars, cards and tree, gift giving, nativity scene of Jesus Christ.

In addition to the above festivals the college regularly conducts festivals such as Ramadan, Vishu, Holi etc. A spirit of universal brotherhood of humanity irrespective of caste, religion, ethnicity, race and

geographical boundaries is upheld.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions; the following are the few means which shows the means of transparency:

- Our Institute is affiliated to Kannur University and managed by government of Kerala, so the institute abides by the terms of the university and Government of Kerala.
- Audits are being carried out yearly of the institute's financial transaction by external auditor.
- Institute presents timely and accurate information to the University as well as state government.
- Management encourages a healthy and transparent environment needed for quality education. Institutions statutory bodies comprises senior faculty members who are involved in decision making process like policy making, finance, student welfare, etc.
- Principal is authorized to form different committees for smooth working of the institute to implement its quality policy and plans. The committees include, internal quality assurance cell committee, college development committee, examination committee, \ library committee, research committee, anti-ragging committee, student grievance redressal committee, student welfare committee, alumni association committee, women's redressal grievance committee, NSS committee. Office superintendent, librarian, , various committee heads have authority and responsibilities in the respective areas.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Best Practice 1

Title

Organic farming on the roof top

Objectives

1. To develop agrarian culture and instill the mindset for manual labour
2. To provide healthy and uncontaminated food for the local community
3. To cultivate mindset for collective farming and group living

4. To nurture the dignity of labour among the youth

Context

1. Contemporary agricultural products are increasingly turning out to be contaminated and profit oriented
2. The necessity of vocationalisation of education through skilled human resources
3. To make learning interesting and engaging

The Practice

The acquisition of the knowledge is not merely the memorization the facts from the books; but integration of learning process with productive activity. Learners voluntarily involve themselves in the collective activity with shared responsibility.

The process of cultivation commenced with the buying of different varieties of organic seeds pertaining to cauliflower, cabbage, cucumber, bitter guard, snake guard, tomato, ladies finger, brinjal, beans and red chilli from Kerala Tourism Development Society, Kanhangad. Reusable grow bags for cultivation were supplied by the society. Organic manure and pesticides were used throughout the cultivation. The retted coconut husk helped to spread the roots properly. The grow bags were regularly watered utilizing the water resources of the college. The seedlings were planted in the month of November and harvested towards the end of December. The seasonal cultivation and planting is followed by harvesting which continues towards the end of April. The fresh organic products were sold in the open auction conducted in the college premises.

Problems encountered

The crops could not be cultivated throughout the year as we are in dearth of Polyhouse farming. The biggest obstacle was the acquisition scientific organic farming methods.

Evidence of Success

The roof top cultivation was an overall success through systematic planning, proper preparation timely implementation and whole hearted participation.

Best Practice 2

Title

Blood Donation as Life Donation

Objectives

1. To participate in the national reconstruction efforts through blood donation
2. To be aware of the physiological conditions of one's own body
3. To remove the initial fear encountered by the first year students in contributing blood whole heartedly.

Context

We hear about miserable and pitiable demise of many a promising individual owing to lack of blood.

The Practice

NSS Units of the EKNM Government College in collaboration with Kasaragod Government District Hospital regularly organizes Blood Donation Camps. The Staff and Personal of District Hospital arrives the college every year based on our request. They collect the blood providing refreshments to the students. The student community voluntarily contributes blood on their own. Around 80 units of blood are collected every year from the college through camp.

Problems encountered

The college is situated far away from the District Hospital.

Evidence of Success

The maximum possible utilization of the blood samples is ensured by the hospital. The college is successful in getting rid of the fear for blood donation from the youths. The initiative strengthens the public health sector of the state by the involvement of large number of stakeholders.

7.3 Institutional Distinctiveness**7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust****Response:**

EKNM Government College is known for its excellence in academic and co-curricular activities in tandem with its stated objectives and visions. Our motto is 'Sa Vidhya Ya Vimukthaye' (Learning Liberates). The institution manages to instruct students through quality teaching-learning methods and equip them to perform well in the examination. It can be found in the university result statistics (<http://14.139.185.42/exams/ugcourses.php>). There is decrease in the pass percentage in comparison to earlier years in the university. In spite of the reduction in the pass percentage, the college manages to retain its position at the university level owing to the three reasons stated below.

1. Minimum percentage for pass was raised from 35 to 40.
2. Merit slabs changed from the total of core and complementary subjects to the total of core, complementary subjects and common course English and Malayalam.
3. The shift from direct grading to indirect grading and mark system

The following table shows the comparative analysis of the university and college result for the last five years.

year	Uty	TotalUty	totalCollege	College totalUty	Pass %	College	Pass	Remark
------	-----	----------	--------------	------------------	--------	---------	------	--------

	Appeared	Passed	Total Appeared	Passed		%	
2013-2014	2965	2351	127	106	79.29	83.46	Above
2014-2015	3860	3082	147	121	79.84	82.30	Above
2015-2016	4531	3567	180	140	78.72	77.78	Below
2016-2017	4912	2164	163	89	44.05	54.60	Above
2017-2018	5375	2594	156	94	48.26	60.26	Above

During the academic years 2016-2017, 2017-2018, when the overall pass percentage was decreasing, EKNM Government College, Elerithattu put up a phenomenal performance in terms of registering an absolute difference in pass percentage in comparison with university. The pass percentage of the institution inalienably connected with the high percentage of scholarships and freeships provided for the amelioration of the socio economically disadvantaged students. since the majorities of the students are from the socially and economically backward community, they are given scholarships and freeships as supportive to their learning process which makes high pass percentage and reduces dropouts. The following table shows the number of students who were granted scholarships and freeships in the last five years.

Year	Number of students benefited by Scholarships and freeships	Number of students byon Roll and	Percentage of students benefitted
2013-2014	275	464	59.27
2014-2015	268	497	53.92
2015-2016	296	505	58.61
2016-2017	469	489	95.91
2017-2018	460	481	95.63

5. CONCLUSION

Additional Information :

The college and the surrounding landscape is an indivisible part of the mountain ranges of Western Ghats, which is increasingly under threat owing to indiscriminate construction works and quarrying. This pristine landscape of rich biodiversity harbors diverse flora and fauna. The ecological equilibrium of the surrounding areas is dependent upon the conservation of this unique eco system.

The unwillingness of the teachers to be posted and transferred to this remote hilly location was a major bottle neck troubling the institution. But this year around (2018-2019), we are fortunate to have 20 permanent vacancies duly filled through Kerala Public Service Commission examination out of the total permanent vacancies of 23.

Concluding Remarks :

The EKNM Government College makes maximum utilization of the resources available. The institution provides rich learning experiences, making use of digital technology, ensuring effective transaction of the content. The dynamic PTA in the institution helps the teachers to depend upon the feedbacks and take effective remedial measures. The evaluation system in the college enables the formation of desirable behavioral changes among the learners. Different components of the continuous evaluation fosters the all round development of the individual. The institution is reputed with high research profile. The teachers with research degrees provide proper motivation for research aptitude. The projects submitted by the students speak volumes about their research aptitude. The college prides in having an IT Complex Language Laboratory, Central Library, Seminar Hall, Auditorium, Ladies Hostel, fully automated office, MIS system, WiFi facility, Laboratory and 18 smart class rooms. The college ensures an effective student support system and progression in terms of various scholarships and freeships, for the uplift of socio economically backward learners. IQAC is the pivotal body, coordinating different committees and academic activities. The institution works out realizable academic goals and plans in the beginning of every academic year. The policies are converted into definite action plans implemented through various committees. Fully transparent administrative systems with proper filing of records are maintained. Maximum transparency is ensured with the presentation of audited accounts before the annual general body meeting. Institution systematically implements gender equity initiatives, comprehensive waste management measures, appropriate rain harvesting methods and suitable green practices.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years</p> <p>1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>3</td> <td>3</td> <td>2</td> <td>3</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : No files attached.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	3	3	3	2	3	2017-18	2016-17	2015-16	2014-15	2013-14	0	0	0	0	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
3	3	3	2	3																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	0	0	0	0																	
1.3.3	<p>Percentage of students undertaking field projects / internships</p> <p>1.3.3.1. Number of students undertaking field projects or internships</p> <p>Answer before DVV Verification : 153</p> <p>Answer after DVV Verification: 00</p> <p>Remark : The given proofs are for the year 2016-17 and so the number is changed.</p>																				
1.4.1	<p>Structured feedback received from</p> <p>1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus- Semester wise/ year-wise</p> <p>Answer before DVV Verification : A.Any 4 of the above</p> <p>Answer After DVV Verification: B.Any 3 of the above</p> <p>Remark : Feedback from parents does not have any syllabus related questions.</p>																				
2.3.3	<p>Ratio of students to mentor for academic and stress related issues</p> <p>2.3.3.1. Number of mentors</p> <p>Answer before DVV Verification : 23</p> <p>Answer after DVV Verification: 16</p> <p>Remark : A 'guest faculty' cannot be considered a mentor. Also, no circulars are attached and so the number is reduced.</p>																				
2.4.2	<p>Average percentage of full time teachers with Ph.D. during the last five years</p>																				

2.4.2.1. Number of full time teachers with Ph.D. year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
6	5	5	6	9

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
6	5	5	6	8

Remark : The numbers have been changed according to the list and proof.

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1	2	3	1	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	0	0

Remark : The numbers are changed according to the proof.

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

3.1.1.1. Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	1.35000	0	1.95000

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	.75	1.27

Remark : Numbers changed according to proof.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

3.2.2.1. Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
4	5	6	5	2

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	1	0	0

Remark : The metric is about IPR. Numbers are changed according to the proof.

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
6	3	6	8	7

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
5	3	5	8	6

Remark : The numbers are changed according to the deleted journal list.

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

3.3.5.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
8	7	3	4	3

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	2	2	2

Remark : The proofs provided aren't clear.

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

3.5.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	1	1	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : No proofs attached.

4.2.6 Percentage per day usage of library by teachers and students

4.2.6.1. Average number of teachers and students using library per day over last one year

Answer before DVV Verification : 38

Answer after DVV Verification: 15

Remark : Number changed according to the register.

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

Answer before DVV Verification : 5-20 MBPS

Answer After DVV Verification: <5 MBPS

Remark : No proper proof indicating speed.

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14

460	469	296	268	275
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Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
14	44	9	43	2

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

Answer before DVV Verification : C. Any 5 of the above

Answer After DVV Verification: D. Any 4 of the above

Remark : According to the proof, the option is changed.

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

5.1.4.1. Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
0	60	60	60	60

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : No files attached.

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
3	8	6	0	2

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	6	0	0

5.2.3.2. Number of students who have appeared for the exams year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
21	19	20	18	18

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
21	19	20	18	18

Remark : No certificates provided for academic years except 2015-16.

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

5.4.3.1. Number of Alumni Association /Chapters meetings held year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
3	1	5	9	6

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : The numbers are changed because the alumni association is not registered.

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

Answer before DVV Verification : B. Any 4 of the above

Answer After DVV Verification: D. Any 2 of the above

Remark : Option changed according to proof.

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

6.3.3.1. Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	2	1	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : Handwritten proofs cannot be accepted.

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

Answer before DVV Verification : D. Any 1 of the above

Answer After DVV Verification: E. None of the above

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1	2	2	2	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	1	0	1

Remark : Certain programs does not come under 'Gender Equity.'

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

7.1.8.1. Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
0.05900	0.50151	0.81725	0.44726	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : No relevant proof provided.

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

Answer before DVV Verification : C. At least 4 of the above

Answer After DVV Verification: D. At least 2 of the above

Remark : Option changed according to the photographs.

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five

years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	0	1	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	0	0	0

Remark : Numbers changed according to the proof.

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Answer before DVV Verification : Yes

Answer After DVV Verification: No

Remark : No proofs attached.

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
9	11	7	2	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : No photographs provided.

2.Extended Profile Deviations

Extended Profile Deviations

No Deviations

NAAC